Welcome Webinar from the Chair

Melanie Dodd, House of Delegates Chair

February 28, 2024

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ASHP Meeting 1949

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Purview over ASHP professional policies

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Policy Cycle for House of Delegates

- January House of Delegates Seated
- March Virtual House of Delegates
- April Regional Delegate Conferences
- May Virtual House of Delegates
- June House of Delegates Meeting
- November Virtual House of Delegates

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House of Delegates

Four Essential Responsibilities

1. Understand the issues on the House agendas

2. Actively participate in deliberations on the issues
   - online (via ASHP Connect, virtual RDCs and meetings)
   - in person (RDCs and June Meetings)

3. Provide the perspective of ASHP members you represent

4. Provide feedback to ASHP members after meetings

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76th Annual Session

- **Regional Delegate Conferences**
  - Discussion of proposed policies
  - (RDCs – Late April)
- **2024 Session of House of Delegates**
  - Two meetings (June)
  - Three virtual (March, May, November)
- **Report back to state constituents**
  - Outcomes of the House meetings

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The Nuts and Bolts of Delegate Service
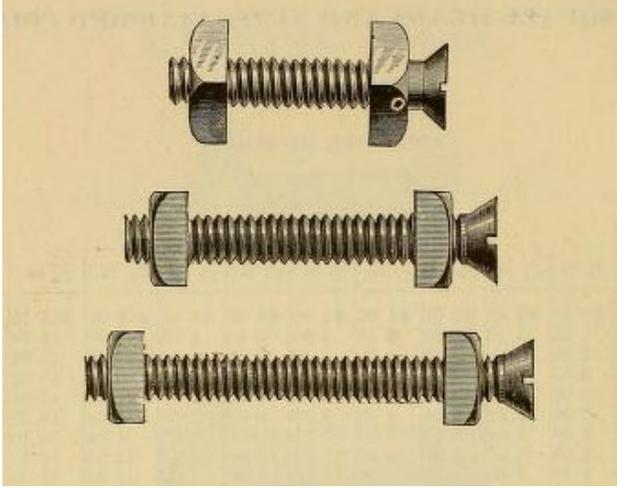
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Key Dates for the House of Delegates

| Key Dates for 2024 House of Delegates	
January 19	Deadline for State Delegate Certification
Early February	Welcome Message from the Chair
Mid-February	March vHOD Policies Posted on Connect for Debate
Late February	Regional Delegate Conference Information Available
February 28	Delegate Welcome Webinar (1:00 p.m. ET)
March 8	Delegate Status Change Deadline (March vHOD)
March 11	Resolutions Submission Deadline
March 14	Online Voting Instructions Sent to Delegates
March 15	Voting Opens 12:01 a.m. ET
March 22	Voting Closes 5:00 p.m. ET

Add to contacts: hodchair@ashp.org

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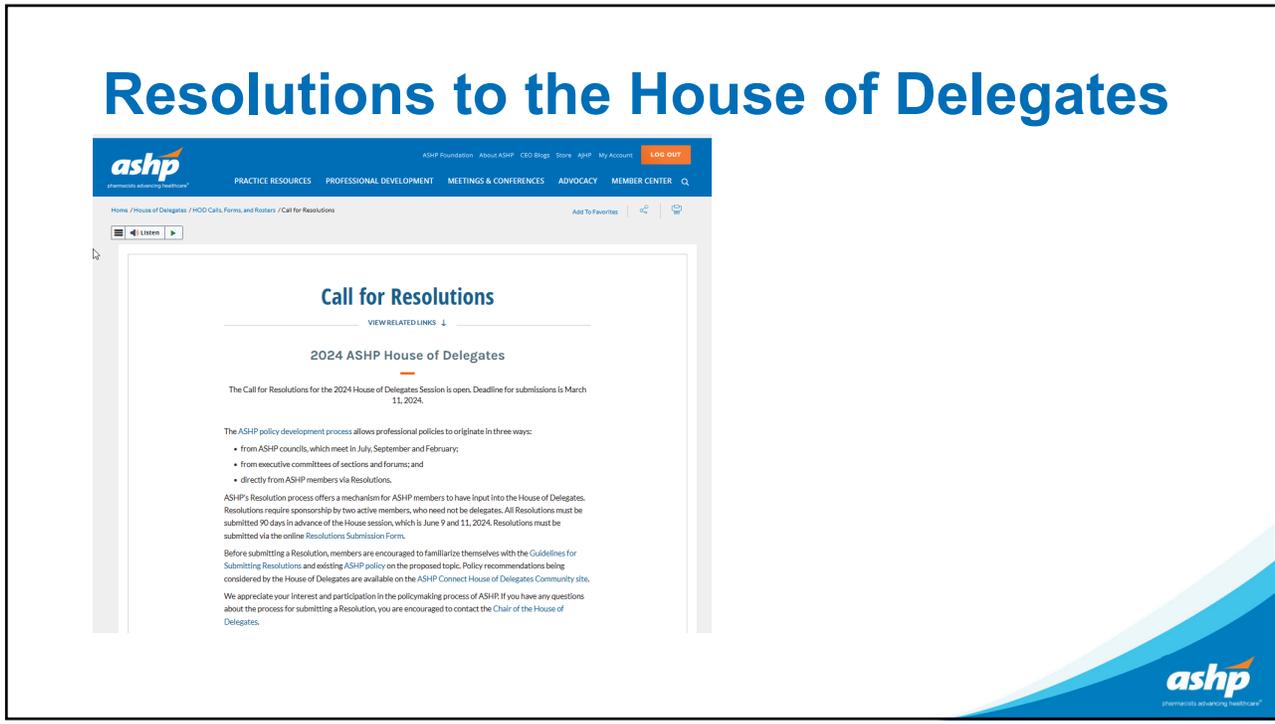
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Board Report on Policy Recommendations

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House of Delegates

Board of Directors Report:
Policy Recommendations for the
March 2024 Virtual House of Delegates

Page

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Board Report (cont'd)

2. Pharmacy Residency Training

1 To continue efforts to increase the number of ASHP-accredited pharmacy residency
2 training programs and positions available; further,

3 To promote efforts to increase recruitment and retention of residents in ASHP-accredited
4 pharmacy residency programs; further,

5 To encourage stakeholders to evaluate priority areas within pharmacy for future
6 residency training needs.

Note: This policy would supersede ASHP policy 0917.

Rationale
ASHP is committed to achieving the goal that "pharmacists who provide direct patient care should have completed an ASHP-accredited residency or have attained comparable skills through practice experience" and advocates that "the completion of an ASHP-accredited postgraduate year one residency be required for all new college or school of pharmacy graduates who will be providing direct patient care." (ASHP policy position 2027) Furthermore, in the Practice Advancement Initiative (PAI) 2030, recommendation B4 states, "Health systems should require completion of ASHP-accredited residency training as a minimum credential for new pharmacist practitioners." There are opportunities to evaluate recruitment and retention of residents to increase the number who successfully complete residency training programs. In addition, key stakeholders (e.g., colleges of pharmacy, academic medical centers, healthcare organizations, and government agencies) should evaluate priority areas within pharmacy for future training needs, which may include health-system pharmacy administration and leadership, population health management and data analytics, pain and palliative care, medication-use safety and policy, pharmacy informatics, and others.

Background
The Council reviewed ASHP policy 0917, Pharmacy Residency Training, as part of the discussion of pharmacy residency trends. The Council voted to recommend amending it as follows (underscore indicates new text):

To continue efforts to increase the number of ASHP-accredited pharmacy residency training programs and positions available; further,

To promote efforts to increase recruitment and retention of residents in ASHP-accredited pharmacy residency programs; further,

To encourage stakeholders to evaluate priority areas within pharmacy for future residency training needs.

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Policy Recommendation Language

2. Pharmacy Residency Training ⬅

To continue efforts to increase the number of ASHP-accredited pharmacy residency
training programs and positions available; further, ⬅

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pharmacy residency programs; further,

To encourage stakeholders to evaluate priority areas within pharmacy for future
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Note: This policy would supersede ASHP policy 0917. ⬅

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Policy Rationale

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Policy Background

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Preparing for the March Virtual House

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Solicit input on the proposed policies from your constituents.

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Preparing for the March Virtual House

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Participate in online discussion of the policies being considered on ASHP Connect.

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**Preparing for the March Virtual House**

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Prepare for online voting:
- Add vote@simplyvoting.com to your contacts
- Try out the online voting process at: https://demo.simplyvoting.com
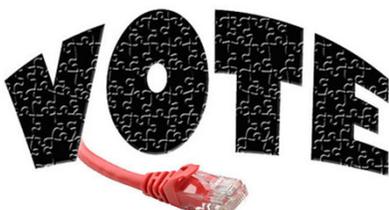
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Preparing for the March Virtual House

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Results posted to HOD Website: March 27

- ≥85% of votes: approval
- <85% of votes: policies presented at the June House

If you feel that a policy recommendation on the March ballot should be amended, you should vote against it and encourage other delegates to do so as well.

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Questions about the March virtual House?

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Key Dates for the House of Delegates

February 28	Delegate Welcome Webinar (1:00 p.m. ET)
March 8	Delegate Status Change Deadline (March vHOD)
March 11	Resolutions Submission Deadline
March 14	Online Voting Instructions Sent to Delegates
March 15	Voting Opens 12:01 a.m. ET
March 22	Voting Closes 5:00 p.m. ET
	Regional Delegate Conferences
April 27-30	Live and Virtual Regional Delegate Conferences
	May Virtual House of Delegates (tentative)
May 3	Delegate Status Change Deadline (May Virtual House)
May 9	Online Voting Instructions Sent to Delegates
May 10	Voting Opens 12:01 a.m. ET
May 16	Voting Closes 5:00 p.m. ET
	June House of Delegates
June 8-9	Delegate Registration
June 8	Open Forum, Delegate Primer
June 9	First Delegate Caucus, First Meeting of the House
June 10	Deadline for New Business Items
June 11	Second Delegate Caucus, Second Meeting of the House

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RDC Attendance

1. Register to attend one of the live or virtual RDCs.

2. www.ashp.org/house-of-delegates/regional-delegates-conferences

Regional Delegates Conferences

2024 Regional Delegates Conferences Information

ASHP delegates will discuss proposed professional policies before the June House, potential amendments, and areas of unmet policy need during RDC meetings April 27-30, 2024.

Explore

RDC Information
The 2024 Regional Delegate Conferences April 27-30
LEARN MORE →

RDC Materials
Find documents related to the 2024 in-person and virtual Regional Delegate Conferences here.
LEARN MORE →

HOD on ASHP Connect
Members-only discussion and debate of proposed policy recommendations
Member Log In

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RDC Attendance

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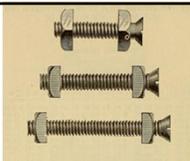
- Familiarize yourself with the items being considered at the May and June Meetings of the House:
  - May and June House of Delegates Agendas (available in early April)
  - Board Reports (available in early April)
  - Proposed Resolutions (if any)
  - Treasurer's Report

- Download these documents and the RDC Agenda

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RDC Attendance

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Solicit input on the proposed policies and other issues from your constituents

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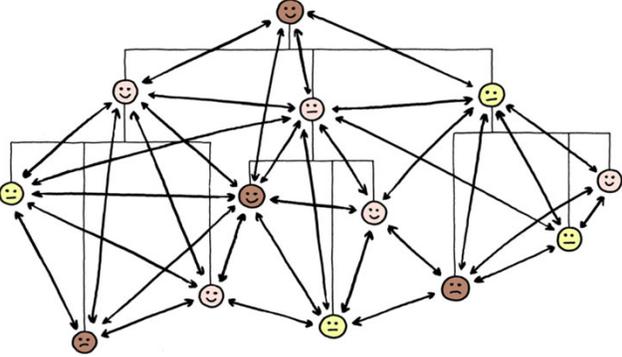
RDC
Attendance

At the RDC…

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RDC
Attendance

After the RDC…
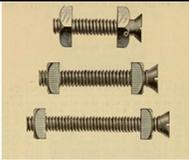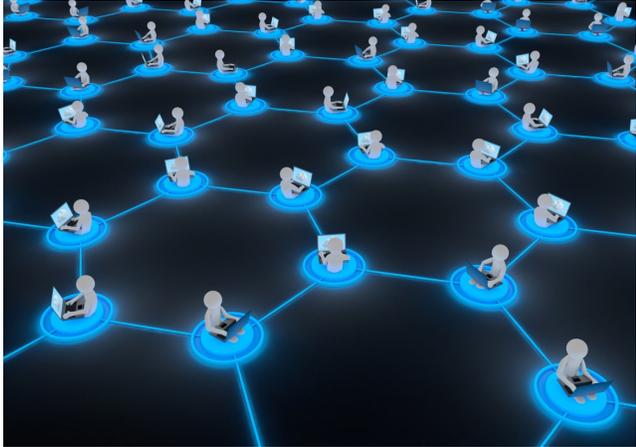
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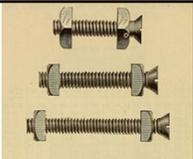
Preparing for the May Virtual House

Prepare as you did for the March Virtual House

- Familiarize yourself with the policies being considered by reading the Board Reports and Connect posts.
- Solicit input from constituents
- Vote!

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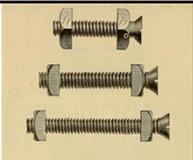
Preparing for the June Meetings

① Register and make your reservations for the ASHP Pharmacy Futures Meeting in June.

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Preparing for the June Meetings

① Download the ASHP Live app.
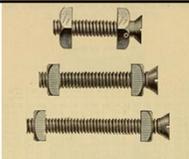
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Preparing for the June Meetings

① Download (or print) the items that will be considered:

- Policy Recommendations (Board Reports)
- Resolutions (if any)
- Treasurer's Report

② A consolidated PDF will be available on the HOD website. The Report on Proposed Amendments will be available May 31.

③ Remember: There is no access to Wi-Fi or power in the House!
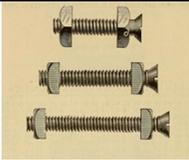
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Saturday at the June Meetings
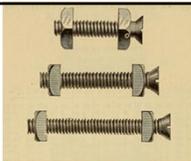
Saturday, June 8
House of Delegates Registration, 10:30 a.m.– 5:45 p.m.
Open Forum, 2:30 – 4:30 p.m.
Delegate Primer on HOD Processes, 4:30 – 5:30 p.m.

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Sunday at the June Meetings
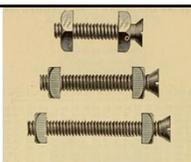
Sunday, June 9
House of Delegates Registration 7:00 – 11:00 a.m. (register in Executive Office after then)
Delegate-Organized Caucuses, 7:30 – 9:30 a.m.
First Delegate Caucus, 9:30-11:30 a.m.
First House of Delegates Meeting 1:00 – 5:00 p.m.

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First Delegate Caucus (June 9, 9:30-11:30 am)

- Brief orientation to review meeting procedures.
- Delegates who have submitted proposed amendments to policy recommendations will be recognized, proceeding in the order of the Board Reports.
- Delegates may request to be recognized to speak about the proposed amendments, or to offer their own.
- If consensus is reached on amending language, the Chair may ask that it be retained for display at the First Meeting.
- Delegates may submit amending language through the amending language form on the Calls, Forms, and Rosters page of the HOD website by **6 pm June 8** for discussion at the First Caucus.

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Submitting Amending Language

House of Delegates Forms

Amending Language Form
Recommendation Submission Form
New Business Submission Form
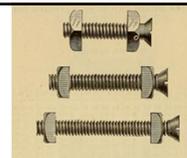
- Delegates may submit proposed amendments using the Amending Language Form on the Calls, Forms, and Rosters page of the House of Delegates website:

https://www.ashp.org/House-of-Delegates/HOD-Calls-Forms-and-Rosters

- Deadlines to submit proposed amendments via form:
  - By 6 pm on June 8 for discussion at the First Caucus
  - By 12:00 noon on June 9 for First Meeting of the House (after then, submit in writing at staff desk on floor of the House)

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Understanding the HOD Agenda

First Meeting of the June House (tentative)
Sunday, June 9
1:00-5:00 p.m.

AGENDA ITEM	YOUR ROLE
1. Call to Order	Come to order
2. Roll Call of Delegates	Say "here" at appropriate time
3. Report on Previous Session	Listen
4. Ratification of Previous Actions	Vote to ratify actions taken in March and May
5. Report of Committee on Resolutions	Receive report (if there is one)
6. Report of Committee on Nominations	Listen
7. Statements of HOD Chair Candidates	Listen carefully, you will vote at Tuesday's meeting
8. Policy Recommendations	This is the POLICY PORTION of the AGENDA Come prepared to deliberate, contribute, and VOTE
9. Report of the Treasurer*	Read in advance, listen, ask questions, vote to accept
10. Recommendations of Delegates*	Come prepared to submit recommendation(s)
11. Announcements	Pretend to listen
12. Adjournment	Prepare for the Second Meeting on Tuesday

*Item may be moved to second meeting in the interest of devoting time to policy deliberations.*

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How Policy Recommendations are Debated
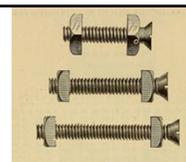
1. All policy recommendations from each council introduced en bloc
2. Each policy recommendation is considered in order
3. Each amendment considered separately
4. After all amendments are voted on, the policy as amended is approved in its entirety

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Submitting a Recommendation
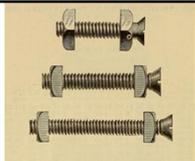
House of Delegates Forms

Amending Language Form
~~Recommendation Submission Form~~
New Business Submission Form

Delegates may submit Recommendations using the Recommendation Form on the Calls, Forms, and Rosters page of the House of Delegates website:

https://www.ashp.org/House-of-Delegates/HOD-Calls- Forms-and-Rosters

Bring a printed copy of your recommendation for presentation to the House on Sunday and Tuesday

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Submitting New Business
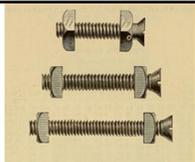
House of Delegates Forms

Amending Language Form
Recommendation Submission Form
New Business Submission Form

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https://www.ashp.org/House-of-Delegates/HOD-Calls- Forms-and-Rosters

Deadline to submit New Business is 4:00 p.m. Monday, June 10

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Tuesday at the June Meetings
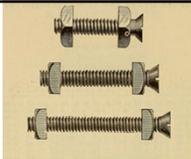
	June House of Delegates
June 9	First Delegate Caucus
June 9	First Meeting of the House
June 10	Deadline for New Business Items (4 pm)
June 11	Second Delegate Caucus 12:15 – 2:00 p.m.
June 11	Second Meeting of the House 4:00-6:00 p.m.

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Understanding the HOD Agenda

**Second Meeting of the House
Tuesday, June 11
4:00-6:00 p.m.**

AGENDA ITEM	YOUR ROLE
1. Call to Order	Come to order
2. Quorum Call	Identify changes in delegates from Sunday's meeting
3. Election of the Chair of the House	Vote for your choice of the nominees
4. Report of Committee on Resolutions	Debate and vote on Resolution(s) (if any)
5. Unfinished and New Business	Discuss and vote on Board actions on amendments made at first meeting and New Business Items (if any)
6. Report of the President and CEO	Listen, ask questions, and vote to accept
7. Recommendations of Delegates	Come prepared to submit recommendation(s)
8. Installation of Officers and Directors	Enthusiastically applaud
9. Announcements	Pretend to listen
10. Adjournment of Meeting	Congratulate yourself on a job well done!

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After the House Meetings…

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Questions?

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Thanks, and I look forward to working with you at the RDCs and the House!

Melanie Dodd, Chair
ASHP House of Delegates
hodchair@ashp.org