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ASHP House of Delegates Present Day





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House of Delegates



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Review, amend, and approve professional policies of ASHP

2

163 voting state delegates from 50 states, District of Columbia, and Puerto Rico

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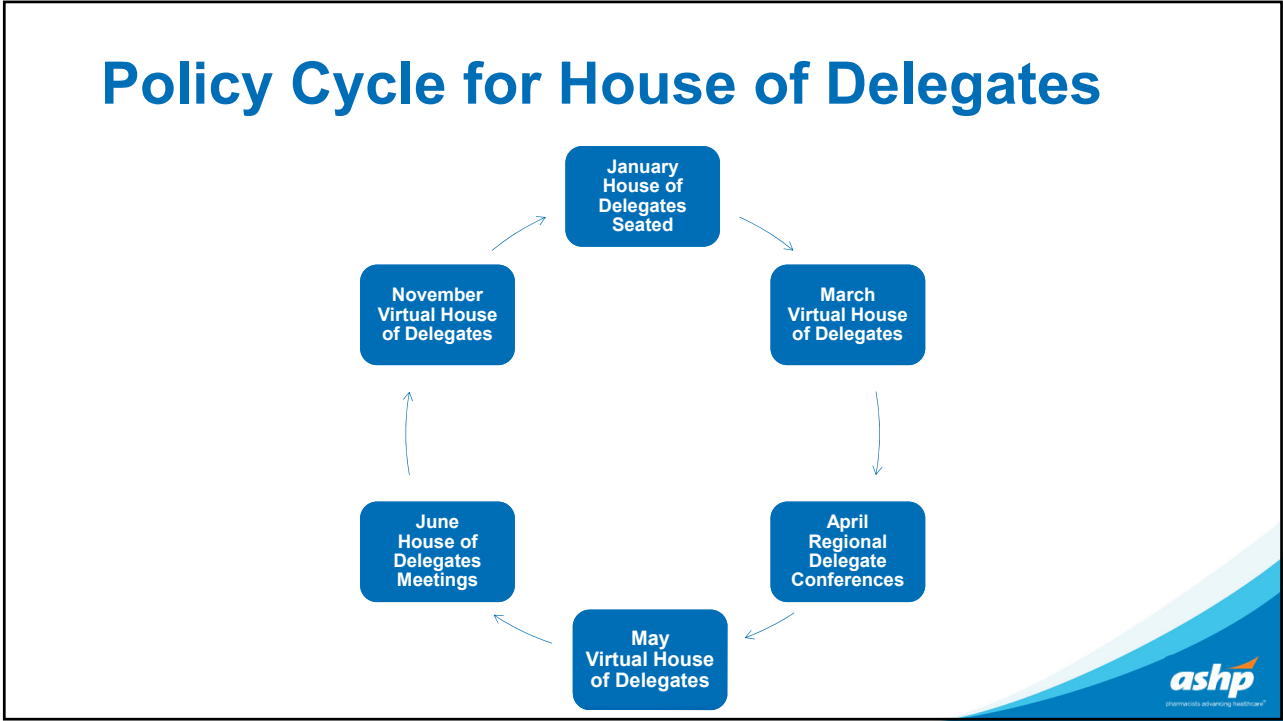
Additional delegates:

- ASHP officers and directors
- Past presidents
- ASHP component group leaders
- Five fraternal delegates

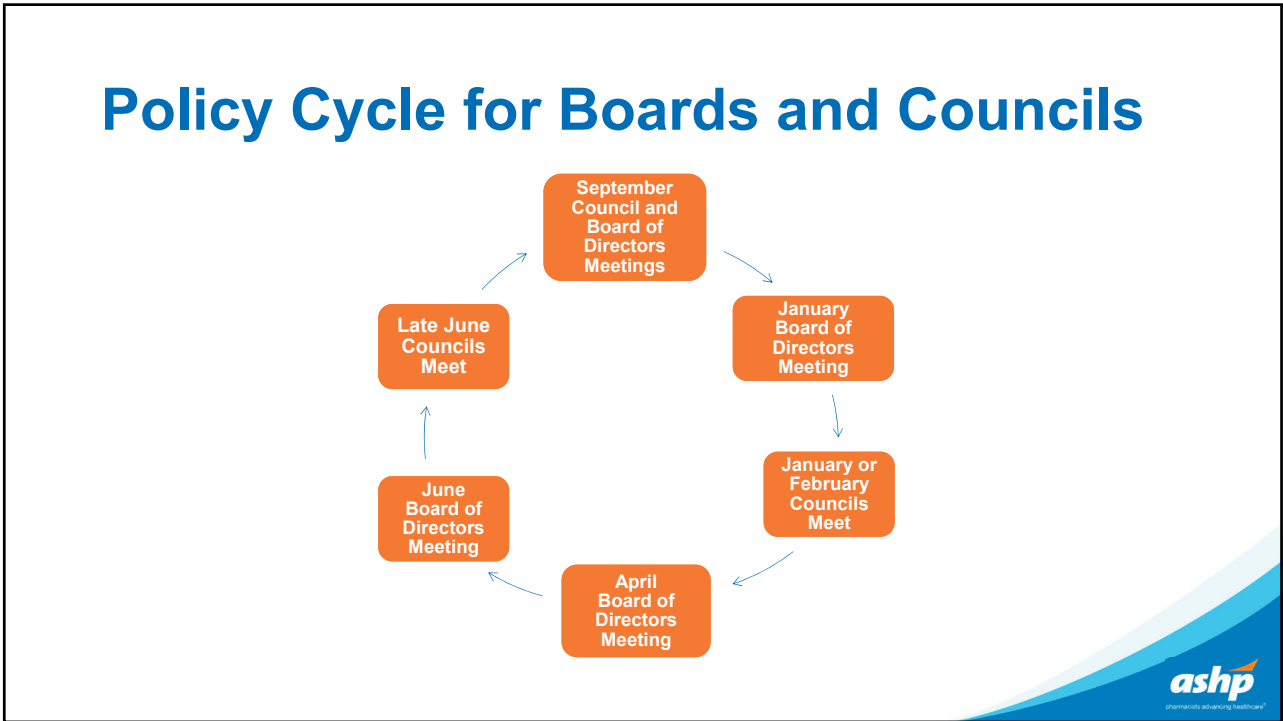
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Elected and seated in January and serve for an entire year

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House of Delegates

Four Essential Responsibilities of Delegates



1

Understand the issues on the House agendas

2

Actively participate in deliberations on the issues

- online (via ASHP Connect, virtual RDCs and meetings)
- in person (RDCs and June Meetings)

3

Provide the perspective of ASHP members you represent

4

Provide feedback to ASHP members after meetings

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Key Dates – First 90 Days

Key Dates for 2025 House of Delegates through March

January 17	Deadline for State Delegate Certification	✖
Early February	Welcome Message from the Chair	✖
Mid-February	March vHOD Policies Posted on Connect for Debate	✖
Late February	Regional Delegate Conference Information Available	←
February 25	Delegate Welcome Webinar (1 p.m. ET)	←
March 7	Delegate Status Change Deadline (for March vHOD)	
March 10	Resolutions Submission Deadline	←
March 13	Online Voting Instructions Sent to Delegates	
March 14	Voting Opens 12:01 a.m. ET	←
March 21	Voting Closes 5:00 p.m. ET	

Add to contacts: hodchair@ashp.org



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Resolutions to the House of Delegates

Call for Resolutions

VIEW RELATED LINKS ↓

2025 ASHP House of Delegates

The Call for Resolutions for the 2025 House of Delegates Session is open. Deadline for submissions is March 10, 2025.

The ASHP policy development process allows professional policies to originate in three ways:

- from ASHP councils, which meet in July, September and February;
- from executive committees of sections and forums; and
- directly from ASHP members via Resolutions.

ASHP's Resolution process offers a mechanism for ASHP members to have input into the House of Delegates. Resolutions require sponsorship by two active members, who need not be delegates. All Resolutions must be submitted 90 days in advance of the House session, which is June 8 and 10, 2025. Resolutions must be submitted via the online Resolutions Submission Form.

Before submitting a Resolution, members are encouraged to familiarize themselves with the Guidelines for Submitting Resolutions and existing ASHP policy on the proposed topic. Policy recommendations being considered by the House of Delegates are available on the ASHP Connect House of Delegates Community site.



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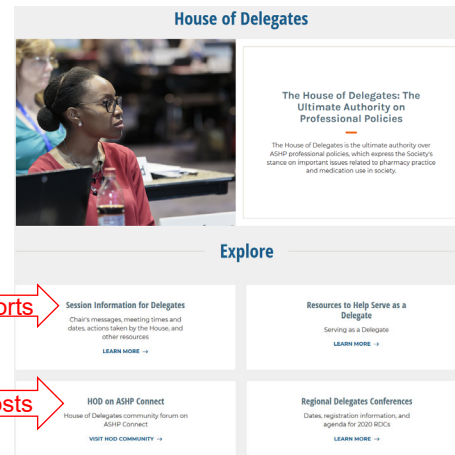
Familiarize yourself with the policies being considered by reading the Board Reports and Connect posts.

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Example

Board of Directors Report: Policy Recommendations for the March 2024 Virtual House of Delegates

	<u>Page</u>
COUNCIL ON PHARMACY PRACTICE POLICY RECOMMENDATIONS	3
1. Role of the Pharmacy Workforce in Improving Mental Health	3



12

Board Report (cont'd)

➔

2. Pharmacy Residency Training

1 To continue efforts to increase the number of ASHP-accredited pharmacy residency training programs and positions available; further,

3 To promote efforts to increase recruitment and retention of residents in ASHP-accredited pharmacy residency programs; further,

5 To encourage stakeholders to evaluate priority areas within pharmacy for future residency training needs.

Note: This policy would supersede ASHP policy 0917.

➔

Rationale

ASHP is committed to achieving the goal that “pharmacists who provide direct patient care should have completed an ASHP-accredited residency or have attained comparable skills through practice experience” and advocates that “the completion of an ASHP-accredited postgraduate year one residency be required for all new college or school of pharmacy graduates who will be providing direct patient care.” (ASHP policy position 2027) Furthermore, in the [Practice Advancement Initiative \(PAI\) 2019](#), recommendation B4 states, “Health systems should require completion of ASHP-accredited residency training as a minimum credential for new pharmacist practitioners.” There are opportunities to evaluate recruitment and retention of residents to increase the number who successfully complete residency training programs. In addition, key stakeholders (e.g., colleges of pharmacy, academic medical centers, healthcare organizations, and government agencies) should evaluate priority areas within pharmacy for future training needs, which may include health-system pharmacy administration and leadership, population health management and data analytics, pain and palliative care, medication-use safety and policy, pharmacy informatics, and others.

➔

Background

The Council reviewed ASHP policy 0917, Pharmacy Residency Training, as part of the discussion of pharmacy residency trends. The Council voted to recommend amending it as follows (underscore indicates new text):

To continue efforts to increase the number of ASHP-accredited pharmacy residency training programs and positions available; further,

To promote efforts to increase recruitment and retention of residents in ASHP-accredited pharmacy residency programs; further,

To encourage stakeholders to evaluate priority areas within pharmacy for future residency training needs.

Example

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Policy Recommendation Language

2. Pharmacy Residency Training

1 To continue efforts to increase the number of ASHP-accredited pharmacy residency training programs and positions available; further,

3 To promote efforts to increase recruitment and retention of residents in ASHP-accredited pharmacy residency programs; further,

5 To encourage stakeholders to evaluate priority areas within pharmacy for future residency training needs.

Note: This policy would supersede ASHP policy 0917.

Example

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Policy Rationale

Rationale

ASHP is committed to achieving the goal that “pharmacists who provide direct patient care should have completed an ASHP-accredited residency or have attained comparable skills through practice experience” and advocates that “the completion of an ASHP-accredited postgraduate year one residency be required for all new college or school of pharmacy graduates who will be providing direct patient care.” (ASHP policy position 2027) Furthermore, in the [Practice Advancement Initiative \(PAI\) 2030](#), recommendation B4 states, “Health systems should require completion of ASHP-accredited residency training as a minimum credential for new pharmacist practitioners.” There are opportunities to evaluate recruitment and retention of residents to increase the number who successfully complete residency training programs. In addition, key stakeholders (e.g., colleges of pharmacy, academic medical centers, healthcare organizations, and government agencies) should evaluate priority areas within pharmacy for future training needs, which may include health-system pharmacy administration and leadership, population health management and data analytics, pain and palliative care, medication-use safety and policy, pharmacy informatics, and others.



Policy Background

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Preparing for the March Virtual House

Solicit input on the proposed policies from your constituents.



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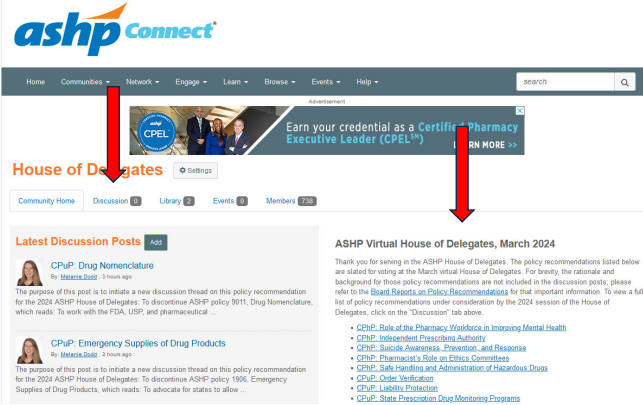
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Preparing for the March Virtual House

Participate in online discussion of the policies being considered on ASHP Connect.



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Preparing for the March Virtual House

Prepare for online voting:

- Add vote@simplyvoting.com to your contacts
- Make sure vote@simplyvoting.com is safelisted at work and at home
- Try out the online voting process at: <https://demo.simplyvoting.com>



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Preparing for the March Virtual House

VOTE!

If you feel that a policy recommendation on the March ballot should be amended, you should vote against it and encourage other delegates to do so as well.

Results posted to HOD Website March 26

- ≥85% of votes: approval
- <85% of votes: policies presented at the June House



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Questions
about what
we have
covered so
far?





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Key Dates for the House of Delegates

February 25	Delegate Welcome Webinar (1:00 p.m. ET)	
March 7	Delegate Status Change Deadline (March vHOD)	
March 10	Resolutions Submission Deadline	
March 13	Online Voting Instructions Sent to Delegates	
March 14	Voting Opens 12:01 a.m. ET	
March 21	Voting Closes 5:00 p.m. ET	
	Regional Delegate Conferences	
April 26-29	Live and Virtual Regional Delegate Conferences	
	May Virtual House of Delegates (tentative)	
May 2	Delegate Status Change Deadline (May Virtual House)	
May 8	Online Voting Instructions Sent to Delegates	
May 9	Voting Opens 12:01 a.m. ET	
May 15	Voting Closes 5:00 p.m. ET	
	June House of Delegates	
June 7-8	Delegate Registration	
June 7	Open Forum, Delegate Primer	
June 8	First Delegate Caucus, First Meeting of the House	
June 9	Deadline for New Business Items	
June 10	Second Delegate Caucus, Second Meeting of the House	

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RDC Attendance

Register to attend one of the in-person or virtual RDCs.

- www.ashp.org/house-of-delegates/regional-delegates-conferences

ashp
Pharmaceutical Society of America

Home / House of Delegates / Regional Delegates Conferences

Regional Delegates Conferences

2025 Regional Delegates Conferences Information

ASHP members will discuss proposed professional practice before the June House, potential amendments, and areas of interest policy need during RDC meetings April 26-29, 2025.

RDC Information

The 2025 Regional Delegates Conferences April 26-29

[LEARN MORE →](#)

RDC Materials

Find documents related to the 2025 in-person and virtual Regional Delegates Conferences here.

[LEARN MORE →](#)

HOD on ASHP Connect

Members only discussion and debate of proposed policy recommendations

[Member Login](#)

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RDC Attendance

- Familiarize yourself with the items being considered at the May and June Meetings of the House:
 - May and June House of Delegates Agendas (available in early April)
 - Board Reports (available in early April)
 - Proposed Resolutions (if any)
 - Treasurer’s Report
- Download these documents and the RDC Agenda

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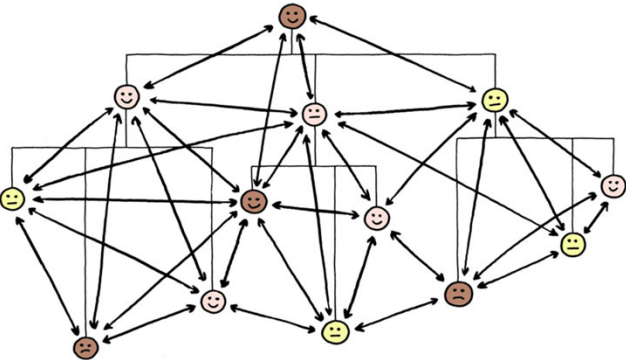
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RDC Attendance

Solicit input on the proposed policies and other issues from your constituents



[\(flickr Creative Commons\)](#)



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RDC Attendance

At the RDC...



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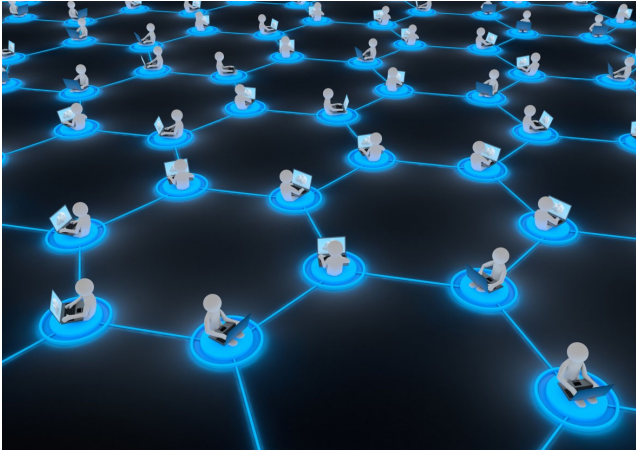
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RDC Attendance

After the RDC...



Preparing for the May Virtual House

Prepare as you did for the March Virtual House

- Familiarize yourself with the policies being considered by reading the Board Reports and Connect posts.
- Solicit input from constituents
- Vote!



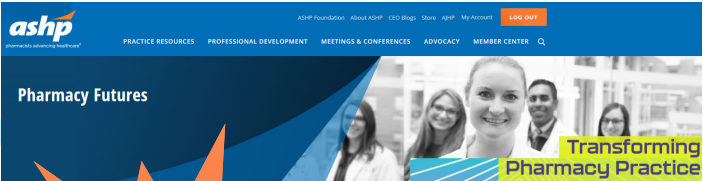
Preparing for the June Meetings

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Register and make your reservations for the ASHP Pharmacy Futures Meeting in June.



Early-Bird Registration Deadline: April 4



Preparing for the June Meetings

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Download the ASHP Live app.



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Preparing for the June Meetings

Download (or print) the items that will be considered:

- Policy Recommendations (Board Reports)
- Resolutions (if any)
- Treasurer’s Report

A consolidated PDF will be available on the HOD website. The Report on Proposed Amendments will be available May 30.

Remember: There is no access to Wi-Fi or power in the House!



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Saturday at the June Meetings

Saturday, June 7	
House of Delegates Registration, 10:30 am – 5:45 pm ET	←
Open Forum, 2:30 – 4:30 pm ET	←
Delegate Primer on HOD Processes, 4:30 – 5:30 pm ET	←
Deadline for submitting updated amendment language for First Caucus, 6:00 pm ET	←



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JHHO

Sunday at the June Meetings

Sunday, June 8

House of Delegates Registration, 7:00 – 11:00 am ET
(Register in Executive Office after that)

Delegate-Organized Caucuses, 7:30 – 9:30 am ET

First Delegate Caucus, 9:30 – 11:30 am ET

Final deadline for submitting updated amendment language, 12:00 pm ET

First House of Delegates Meeting, 1:00 – 5:00 pm ET

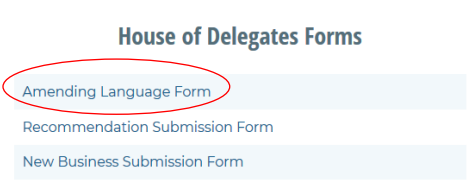
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First Delegate Caucus (June 8, 9:30-11:30 am)

- Brief orientation to review meeting procedures.
- Delegates who have submitted proposed amendments to policy recommendations will be recognized, proceeding in the order of the Board Reports.
- Delegates may request to be recognized to speak about the proposed amendments, or to offer their own.
- If consensus is reached on amending language the delegate should submit it using the amending language form.

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Submitting Amending Language



- Delegates should use the Amending Language Form on the Calls, Forms, and Rosters page of the House of Delegates website to formally submit amending language.

<https://www.ashp.org/House-of-Delegates/HOD-Calls-Forms-and-Rosters>

- Deadlines to submit proposed amendments via form:
 - By 6 pm on June 7 for discussion at the First Caucus
 - By 12:00 noon on June 8 for First Meeting of the House (after then, submit in writing at staff desk on floor of the House)



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Understanding the HOD Agenda

First Meeting of the June House (tentative)
Sunday, June 8
1:00-5:00 p.m.

AGENDA ITEM

- 1. Call to Order
- 2. Roll Call of Delegates
- 3. Report on Previous Session
- 4. Ratification of Previous Actions
- 5. Report of Committee on Resolutions
- 6. Report of Committee on Nominations
- 7. Policy Recommendations

- 8. Report of the Treasurer*
- 9. Recommendations of Delegates*
- 10. Announcements
- 11. Adjournment

YOUR ROLE

- Come to order
- Say “here” at appropriate time
- Listen
- Vote to ratify actions taken in March and May
- Receive report (if there is one)
- Listen
- This is the POLICY PORTION of the AGENDA
- Come prepared to deliberate, contribute, and VOTE
- Read in advance, listen, ask questions, vote to accept
- Come prepared to submit recommendation(s)
- Pretend to listen
- Prepare for the Second Meeting on Tuesday

**Item may be moved to second meeting in the interest of devoting time to policy deliberations.*



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How Policy Recommendations are Debated

1. All policy recommendations from each council introduced en bloc
2. Each policy recommendation is considered in order
3. Each amendment considered separately
4. After all amendments are voted on, the policy as amended is approved in its entirety



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Submitting a Recommendation

House of Delegates Forms

Amending Language Form

Recommendation Submission Form

New Business Submission Form

Delegates may submit Recommendations using the **Recommendation Form** on the Calls, Forms, and Rosters page of the House of Delegates website:

<https://www.ashp.org/House-of-Delegates/HOD-Calls-Forms-and-Rosters>

Bring a printed copy of your recommendation for presentation to the House on Sunday and Tuesday



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Submitting New Business

House of Delegates Forms

Amending Language Form

Recommendation Submission Form

New Business Submission Form

Delegates may submit New Business using the **New Business Form** on the Calls, Forms, and Rosters page of the House of Delegates website:

<https://www.ashp.org/House-of-Delegates/HOD-Calls-Forms-and-Rosters>

Deadline to submit New Business is 4:00 p.m. Monday, June 9



Tuesday at the June Meetings

	June House of Delegates
June 8	First Delegate Caucus
June 8	First Meeting of the House
June 9	Deadline for New Business Items (4 pm)
June 10	Second Delegate Caucus 12:15 – 2:00 pm
June 10	Second Meeting of the House 4:00 – 6:00 pm





Understanding the HOD Agenda

Second Meeting of the House
Tuesday, June 10
4:00-6:00 p.m.

AGENDA ITEM	YOUR ROLE
1. Call to Order	Come to order
2. Quorum Call	Identify changes in delegates from Sunday’s meeting
3. Report of Committee on Resolutions	Debate and vote on Resolution(s) (if any)
4. Unfinished and New Business	Discuss and vote on Board actions on amendments made at first meeting and New Business Items (if any)
5. Report of the President and CEO	Listen, ask questions, and vote to accept
6. Recommendations of Delegates	Come prepared to submit recommendation(s)
7. Installation of Officers and Directors	Enthusiastically applaud
8. Announcements	Pretend to listen
9. Adjournment of Meeting	Congratulate yourself on a job well done!



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After the House Meetings...



The illustration shows a central figure surrounded by concentric blue arcs, with several groups of stylized human figures in blue and orange scattered around, suggesting a network or community.



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Questions?



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Thanks, and I look forward to working with you at the RDCs and the House!



Jesse Hogue, Chair
ASHP House of Delegates
hodchair@ashp.org

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