
June – August 2026

- ☐ Designate a faculty coordinator for the Preliminary Round (local-level) CSC
- ☐ Review CSC Coordinator Handbook
- ☐ Ask ASHP state affiliate to sponsor the CSC (e.g., provide lunch, prizes, etc.)
- ☐ Work with school to secure funding for winning student team to attend the ASHP Midyear Clinical Meeting
- ☐ Complete online [Form A](#) by **July 15** (available at <http://www.ashp.org/clinicalskills>)
- ☐ Determine a date and time for the CSC (to be held before November 1)

August – September 2026

- ☐ CSC faculty coordinators receive **confidential** case and answer key
 - These documents will be emailed in early August
 - *Note: Students are not eligible to serve as CSC coordinators or to receive these files*
- ☐ Reserve room in school for CSC (ideally each table would have two chairs for teams to work together) or prepare virtual platform
- ☐ Reserve video equipment if recording oral presentations for judges
- ☐ Schedule an informational meeting for students to learn about the CSC
- ☐ Promote CSC via:
 - Didactic classes
 - Experiential rotations
 - Student Society of Health-System Pharmacy (SSHHP)
 - Other pharmacy student societies
 - Pharmacy fraternities, sororities, organizations, etc.
 - ASHP state affiliate
- ☐ Publicize your CSC event
 - Display posters (with your CSC's date/time) around your school, send emails, post on social media, etc.
 - Posters are shipped to SSHHP faculty advisors with ASHP's student membership materials in August and are available for download on the CSC website (available at <http://www.ashp.org/clinicalskills>).
- ☐ Recruit judges for CSC (e.g., state affiliate members, experiential rotation preceptors, faculty, residents in local ASHP-accredited residency programs)
- ☐ Schedule judges' workshop/meeting to review case and evaluation forms
- ☐ Send students the following upon registering:
 - Competition date, time, and location
 - Patient Case and Pharmacist's Care Plan (blank forms to acquaint themselves with format)
 - Practice case and answer key from previous local and national-level CSC competitions (also available online)
 - A list of references available during the competition
 - Evaluation criteria

September – October 2026

- ☐ Send judges the following before the competition:
 - Competition date, time, and location
 - Evaluation criteria
 - Official CSC Preliminary Round (local-level) case and answer key [**CONFIDENTIAL**]
- ☐ Conduct judges' workshop
 - Review case answer key, discuss scoring and questions for oral presentation round

September – October 2026 (cont.)

- ☐ Remind students of the local registration deadline to compete in the CSC
- ☐ Copy the official CSC local-level Preliminary Round case and the accompanying forms
- ☐ Gather references to be used in CSC
- ☐ **Conduct CSC**
- ☐ Once winner information is known:
 - Ensure that winning team members have a current ASHP membership and submit their names via online [Form B](http://www.ashp.org/clinicalskills) by November 1 (available at <http://www.ashp.org/clinicalskills>).
 - ASHP staff will process complimentary meeting registrations for winning team on a rolling basis; notifications will be sent sometime in the month of November due to the large number of CSC participants
 - If needed, ASHP will process refunds for students who already purchased a meeting registration; however, please note that refunds may take a few weeks to be reflected in the student's account or on their credit card/bank statement.
 - Work with the winning student team to plan travel itinerary and reserve hotel room(s) at the Midyear Clinical Meeting (see midyear.ashp.org); winning teams should plan to arrive the Friday before the National Competition to ensure they are ready to compete during their assigned timeslot on Saturday
- ☐ Report the winners of the CSC to the state affiliate and pharmacy school administration ([Form B](#))
- ☐ Provide feedback to student participants; Return case materials to students, distribute answer key and hold debrief session to discuss case

November 2026

- ☐ Prepare winners to participate in the National Clinical Skills Competition at the ASHP Midyear Clinical Meeting
 - All student participants will receive information from ASHP in early November related to competing in the National CSC at the ASHP Midyear Clinical Meeting – including details on final assigned competition time (for Saturday) and the status of their complimentary meeting registration

December 2026

- ☐ **Saturday, December 5, 2026:** Semi-Final Round, National Clinical Skills Competition (*written*) held at the ASHP Midyear Clinical Meeting and Exhibition in Orlando, Florida
 - Note: Closed session – only student participants allowed
- ☐ **Sunday, December 6, 2026:** Final Round, National Clinical Skills Competition (*oral*) held at the ASHP Midyear Clinical Meeting and Exhibition in Orlando, Florida
 - Note: Open session – all meeting registrants encouraged to attend
 - A case review session with the national case writer is scheduled immediately following the conclusion of the oral round (*this session is open to all student participants as well as all meeting registrants*)
- ☐ **Monday, December 7, 2026:** The winning team of the National Clinical Skills Competition is announced during the Opening Session of the ASHP Midyear Clinical Meeting and Exhibition in Orlando, Florida

February 2027

- ☐ **[Date TBD]:** Case Study CE Webinar based on 2026 CSC Local Case (*open to all ASHP members*)
- ☐ **[Date TBD]:** Case Study CE Webinar based on 2026 CSC National Case (*open to all ASHP members*)