

Subject: _____ SSHP Guest Speaker Invitation

Dear _____,

My name is_____, and I am a _____at_____. I am involved in our chapter's SSHP serving as _____, and our goal as a chapter is dedicated to supporting students with an interest in health-system pharmacy practice by providing opportunities of professional growth and exposing them to a wide range of pharmacy specialties.

I am reaching out if you would be interested in serving as our guest speaker for _____, which will take place on _____at/through (location). We would be honored to have you share your insights and experiences with our students. We would love to hear about __ (what is the goal of the speaker event? Ex: expose students to a certain specialty, learn more about an application process, etc.). The event will be __ (length of event) followed by Q&A at the end.

Thank you for your consideration in this invitation! We are flexible with the format of the presentation and timing or the presentation according to your schedule. We look forward to hearing from you, and if there are any questions, please do not hesitate to let me know!

Sincerely,

<Student Name>