

ASHP Accreditation Fee Schedule for Retail Chain-based Pharmacy Technician Training Programs

- The ASHP fee schedule is based on the calendar year (January – December). Fees are invoiced annually in November for the subsequent calendar year and due within 30 days of receipt of invoice.
- Annual accreditation fees for new programs are assessed from the date of ASHP's receipt of the application for the initial calendar year
 - Example 1: Initial new program application received in April will be invoiced for three-fourths of the applicable annual assessment rate
 - Example 2: Initial new program application received in June will be invoiced for one-half of the applicable annual assessment rate
- Each new program is assessed an initial application fee once the new program application has been approved and the program has been fully added to the database. This fee is due within 30 days of receipt of the invoice.
- Accreditation survey expenses are included in the annual assessment—there are no additional fees assessed during the year of a program's accreditation survey.
- Invoices are electronically sent via an automated invoicing and email process to one billing contact per ASHP organization ID. Program directors must ensure that their organization billing contact, including email address and phone number, is current in The Record (Accreditation Services database) and is an individual involved with the training program (as opposed to a generic email address). Invoices are sent embedded in an email to the organization's billing contact. A hyperlink is included in the invoice email that the billing contact can log into the ASHP Store using their ASHP credentials to download a PDF copy of the invoice to submit to their organization's Accounts Payable department if a PDF copy is needed.
- **The Annual Assessment Fee and Application Fee are subject to change yearly. Annual assessment fees and application fees are nonrefundable.**

The accreditation fee structure is based upon the number of retail outlets/stores owned or operated by the organization since this affects the potential volume of pharmacy technicians who would be trained in the program.

Number of Stores	Annual Assessment 2026	Annual Assessment 2027
Less than 10	\$5,275	\$5,450
10 - 100	\$10,400	\$10,725
101 – 1,000	\$20,600	\$21,225
1,001 – 3,000	\$35,550	\$36,625
3,001 – 5,000	\$48,950	\$50,425
5,000 or more	\$63,650	\$65,575

2026 Initial application fee: \$10,625

2027 Initial application fee: \$10,950

Please contact the ASHP Accreditation Services Office at asd@ashp.org for any questions.